

**MINUTES OF MEETING
UNIVERSITY SQUARE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the University Square Community Development District held a Virtual Public Meeting on May 14, 2020 at 12:00 p.m., at <https://us02web.zoom.us/j/83802005768> and 1-929-205-6099, Member ID: 838 0200 5768.

Present, were:

Tim Byal	Chair
Jeffery Staner	Vice Chair
Rich Pomeroy	Assistant Secretary
Mark Geschwendt	Assistant Secretary

Also present, were:

Chuck Adams	District Manager
Greg Urbancic	District Counsel
Charlie Krebs	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 12:04 p.m. Supervisors Byal, Staner, Pomeroy and Geschwendt were present. One seat was vacant. In consideration of the COVID-19 pandemic, this meeting was being held virtually, via Zoom, and telephonically, as permitted under the Florida Governor's Executive Orders, which allow local governmental public meetings to occur by means of communications media technology, including virtually and telephonically. The meeting was advertised to be held virtually and telephonically and the meeting agenda was posted on the District's website.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2020-01, Approving a Proposed Budget for Fiscal Year 2020/2021 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Mr. Adams presented Resolution 2020-01. He reviewed the proposed Fiscal Year 2021 budget.

On MOTION by Mr. Pomeroy and seconded by Mr. Staner, with all in favor, Resolution 2020-01, Approving a Proposed Budget for Fiscal Year 2020/2021 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 13, 2020 at 12:00 p.m. at Miromar Development Corp. 10801 Corkscrew Road, Suite 305 Estero, Florida 33928 or, if necessary, remotely by communications media technology and/or telephone, pursuant to the Florida Governor's Executive Orders; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2020-02, Designating a Date, Time and Location for Landowners' Meeting and Election; Providing for Publication, Providing for Severability and an Effective Date

Mr. Adams presented Resolution 2020-02. Seats 1 and 5, currently held by Mr. Staner and Mr. Pomeroy, respectively, and Seat 4, currently vacant, would be up for election.

On MOTION by Mr. Byal and seconded by Mr. Staner, with all in favor, Resolution 2020-02, Designating a Date, Time and Location for Landowners' Meeting and Election for November 12, 2020 at 12:00 p.m., at Miromar Development Corp., 10801 Corkscrew Road, Suite 305 Estero, Florida 33928; Providing for Publication, Providing for Severability and an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2020-03, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date

Mr. Adams presented Resolution 2020-03. Due to a recent legislative change, local governments must formally adopt an internal controls policy by resolution. Management already employs an internal controls policy.

On MOTION by Mr. Pomeroy and seconded by Mr. Staner, with all in favor, Resolution 2020-03, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consider Appointment to Vacant Seat 4; Term Expires November 2020

- **Administration of Oath of Office to Newly Appointed Supervisor**
- **Designation of Newly Appointed Supervisor as Assistant Secretary**

This item was deferred to the November Landowners' Election.

SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of March 31, 2020

Mr. Adams presented the Unaudited Financial Statements as of March 31, 2020. The financials were accepted.

EIGHTH ORDER OF BUSINESS

Approval of August 8, 2019 Public Hearing and Regular Meeting Minutes

Mr. Adams presented the August 8, 2019 Public Hearing and Regular Meeting Minutes.

On MOTION by Mr. Byal and seconded by Mr. Pomeroy, with all in favor, the August 8, 2019 Public Hearing and Regular Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Coleman, Yovanovich & Koester, P.A.*

There being no report, the next item followed.

B. District Engineer: *Hole Montes*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

I. 0 Registered Voters in District as of April 15, 2020

There were zero registered voters residing within the District as of April 15, 2020.

II. NEXT MEETING DATE: August 13, 2020 at 12:00 P.M.

- **QUORUM CHECK**

All Supervisors confirmed their attendance at the August 13, 2020 meeting.

TENTH ORDER OF BUSINESS

Supervisors' Requests

There being no Supervisors' requests, the next item followed.

ELEVENTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

TWELFTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Staner and seconded by Mr. Pomeroy, with all in favor, the meeting adjourned at 12:09 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair