

**MINUTES OF MEETING
UNIVERSITY SQUARE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the University Square Community Development District held a Public Hearing and a Regular Meeting on August 12, 2021 at 12:00 p.m., at the offices of Miromar Development Corporation, 10801 Corkscrew Road, Suite 305, Estero, Florida 33928.

Present, were:

Jeffery Staner	Vice Chair
Rich Pomeroy	Assistant Secretary
Mark Geschwendt	Assistant Secretary

Also present, were:

Chuck Adams	District Manager
Greg Urbancic (via telephone)	District Counsel
Charlie Krebs	District Engineer
Tammy Campbell (via telephone)	McDirmitt Davis

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 12:00 p.m. Supervisors Staner, Pomeroy and Geschwendt were present, in person. Supervisor Byal was not present. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

Consider Appointment of Qualified Elector to Fill Unexpired Term of Seat 4, Term Expires November 2022 (*the following to be provided in a separate package*)

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**

C. Financial Disclosure Forms

I. Form 1: Statement of Financial Interests

II. Form 1X: Amendment to Form 1, Statement of Financial Interests

III. Form 1F: Final Statement of Financial Interests

D. Form 8B – Memorandum of Voting Conflict

This item was deferred.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2021-05,
Designating Certain Officers of the District,
and Providing for an Effective Date**

This item was deferred.

FIFTH ORDER OF BUSINESS

**Presentation of Audited Financial Report
for Fiscal Year Ended September 30, 2020;
Prepared by McDirmit Davis**

Ms. Campbell presented the Audited Financial Report for the Fiscal Year Ended September 30, 2020 and noted the pertinent information. There were no findings, recommendations, deficiencies on internal control or instances of non-compliance; it was a clean audit.

Asked if it is typical to have a total fund balance of \$685,825 for similar CDDs, Mr. Adams replied affirmatively.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2021-06,
Hereby Accepting the Audited Financial
Report for the Fiscal Year Ended
September 30, 2020**

Mr. Adams presented Resolution 2021-06.

On MOTION by Mr. Geschwendt and seconded by Mr. Pomeroy, with all in favor, Resolution 2021-06, Hereby Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2020, was adopted.

SEVENTH ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year 2021/2022 Budget

A. Proof/Affidavit of Publication

The affidavit of publication was included for informational purposes.

B. Consideration of Resolution 2021-07, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2021, and Ending September 30, 2022; Authorizing Budget Amendments; and Providing an Effective Date

Mr. Adams presented the proposed Fiscal Year 2022 budget and stated that it was unchanged from when it was last presented.

Mr. Adams discussed the slight increase in the "Insurance" line item and responded to questions about the disaster recovery funds, contingency and the Unassigned fund balance.

Mr. Adams opened the public hearing.

No members of the public spoke.

Mr. Adams closed the public hearing.

Mr. Adams presented Resolution 2021-07.

On MOTION by Mr. Geschwendt and seconded by Mr. Pomeroy, with all in favor, Resolution 2021-07, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2021, and Ending September 30, 2022; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2021-08, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2021/2022; Providing for the Collection and Enforcement of Special Assessments, Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

Mr. Adams presented Resolution 2021-08. The Resolution accomplishes the following:

- Levies the assessments.
- Takes into consideration the budget that was just adopted and the assessment levels contained therein.
- Sets forth the assessment collection schedule.

On MOTION by Mr. Geschwendt and seconded by Mr. Pomeroy, with all in favor, Resolution 2021-08, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2021/2022; Providing for the Collection and Enforcement of Special Assessments, Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

NINTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of June 30, 2021

Mr. Adams presented the Unaudited Financial Statements as of June 30, 2021.
 The financials were accepted.

TENTH ORDER OF BUSINESS

Approval of May 13, 2021 Regular Meeting Minutes

Mr. Adams presented the May 13, 2021 Regular Meeting Minutes.

On MOTION by Mr. Geschwendt and seconded by Mr. Pomeroy, with all in favor, the May 13, 2021 Regular Meeting Minutes, as presented, were approved.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Coleman Yovanovich Koester*

Mr. Urbancic stated, due to recently passed legislation, the CDD must submit its initial Stormwater Needs Analysis Report by June 30, 2022 and every five years thereafter.

B. District Engineer: *Hole Montes, Inc.*

There was no report.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

Mr. Adams reported the following:

- The outlet off the corner of the parking lot was repaired and the CDD incurred an expense of approximately \$10,000 to address the washout.
- The repairs were accomplished with four sticks of 30” RCP concrete pipe, a 6’ miger end and backfill.

A Board Member questioned why the repairs were made. He felt that it should have been discussed and voiced is opinion that there was no reason for the repairs and that it was a waste of CDD funds. Mr. Adams stated he was advised to facilitate the repairs at the last meeting.

Discussion ensued regarding the barrier, recreational ponds and disallowing fishing in the pond.

- **NEXT MEETING DATE: May 12, 2022 at 12:00 P.M.**
- **QUORUM CHECK**

The next meeting would be held on May 12, 2022.

TWELFTH ORDER OF BUSINESS

Supervisors’ Requests

There were no Supervisors’ requests.

THIRTEENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

FOURTEENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Staner and seconded by Mr. Geschwendt, with all in favor, the meeting adjourned at 12:20 p.m.


Secretary/Assistant Secretary


Chair/Vice Chair